



Timetable 2023

Annual Timetabling
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To The Timetable Whiz Team

12th August 2022

We are pleased to announce that we are ready for your upcoming timetable season. Kindly find our annual letter below.

MySams is Free – Yay! 👍 Take your school administration online

We are grateful that we found an overseas sponsor who is sponsoring the MySams, which makes it free for the schools to use. This takes your SASAMS database online so that the teachers can do absentee, marks etc. Any changes made online is saved into your SASAMS. **How to:** Install the mysams program and then your school's admin is live online.

⇒ [MySams.co.za Video](https://www.mysams.co.za)
[Video how to go live](https://www.mysams.co.za)



School sizes are getting bigger

FET supreme is the best system if you have not yet moved over. This system gives the advantage of the 6 key system.

We expanded the room floating system to accommodate schools that have more teachers than rooms. This module can be found in step 3 Timetable -> Rooms



MySams is **free** thanks to an overseas sponsor.



Online module. We are pleased to announce we are beta testing a new online timetable module this year.



For support, please use the in program (Menu)->Support->Ticket
Videos: www.timetable.co.za -> Student -> Help Videos



Training videos - we have added many new videos
www.timetable.co.za -> Student program -> Help->Video
Or within the program, click on the button at top right [Training]



Plan well - build well. Focus on the planning before building and avoid the ‘tinker’ timetable that is so often done by newcomers.

Planning



Automated Internet Activation. Please pay and email the proof of payment early, so that your activation code is ready. The program should auto-activate, otherwise you can click on “email me my code”.



Start

⇒ Update to 2023

- (Menu)->Support->**Download Update**
- or www.timetable.co.za

⇒ Promote:

- Viewer->Change->[Promote]
- Or (Menu)->Step 1: Input ->Students: [Promote] (top right)



We wish you a good timetable season.

ACTion Tech will be closed from 16th Dec 2022 and will re-open on 9th Jan 2023.

From The Timetable Team ~
Have a great day.

